

# OUAC, INC

6215 Enterprise Ct. • Dublin, OH • 43016 • (614) 791-0000

## EMPLOYMENT APPLICATION

Date of Application: \_\_\_/\_\_\_/\_\_\_

As an equal opportunity employer OUAC, INC. does not discriminate in hiring or terms and conditions of employment because of an individual's race, creed, color, sex, sexual orientation, age, religion, disability, or national origin. OUAC, INC. only hires individuals authorized for employment in the United States.

Concept and Location: \_\_\_\_\_

Schedule Desired: \_\_\_\_\_ Position Desired: \_\_\_\_\_ Salary Expected: \$ \_\_\_\_\_ per \_\_\_\_\_

- Full Time  
 Part Time  
 Temporary  
 Seasonal

- Store Manager  
 Assistant Manager  
 Associate

Date Available to Start: \_\_\_/\_\_\_/\_\_\_

## PERSONAL INFORMATION

Last Name	First Name	Middle Name	Are you authorized for employment in the U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO
Present Street Address	City	State	Zip
How long have you lived there? Yrs. Mos.	Previous Street Address	City	State
How long did you live there? Yrs. Mos.	Home Phone Number	Cell or Alternate Number	If you are under the age of 18, please state your age:

## AVAILABILITY

	MON	TUES	WED	THU	FRI	SAT	SUN
FROM							
TO							

Minimum hours available weekly: \_\_\_\_\_ Maximum hours available weekly: \_\_\_\_\_

## EDUCATION

Level	Name and Location of School	Degree/Area of Study	Number of Years Attended	Graduated? (check one)
High School	Name			<input type="checkbox"/> YES
	City State			<input type="checkbox"/> NO
College	Name			<input type="checkbox"/> YES
	City State			<input type="checkbox"/> NO
Other	Name			<input type="checkbox"/> YES
	City State			<input type="checkbox"/> NO

## ACADEMIC AND PROFESSIONAL ACTIVITIES, ACHIEVEMENTS, AND CERTIFICATIONS

Academic and Professional Activities and Achievements, Awards Publications or Technical-Professional Societies. Indicate type and name. You may exclude organizations which indicate race, creed, color, sex, sexual orientation, age, religion, disability or national origin of its members.

Date Awarded	Description of Award, Certification or Achievement

## SPECIAL SKILLS

Other Skills applicable to position applying for (example: computer proficiency, attach additional page if needed):

## EMPLOYMENT HISTORY

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List employment starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities. If you have less than four places of employment, include personal references to be contacted.

### POSITION 1

Dates	Name and Address of Employer	Position Held and Supervisor	List Major Duties	Wages	Reason for Leaving
From: ___ / ___ / ___	Name	Your Job Title		Starting	
To: ___ / ___ / ___	Address Phone	Supervisor		Final	

### POSITION 2

From: ___ / ___ / ___	Name	Your Job Title		Starting	
To: ___ / ___ / ___	Address Phone	Supervisor		Final	

### POSITION 3

From: ___ / ___ / ___	Name	Your Job Title		Starting	
To: ___ / ___ / ___	Address Phone	Supervisor		Final	

### POSITION 4

From: ___ / ___ / ___	Name	Your Job Title		Starting	
To: ___ / ___ / ___	Address Phone	Supervisor		Final	

## MISCELLANEOUS

Is there any additional information involving a change of your name or assumed name that will prevent us from checking your work record? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Have you previously been employed by OUAC, INC. ? <input type="checkbox"/> YES <input type="checkbox"/> NO	Employment Date	Concept Employed	Position Held
List names of friends or relatives currently employed by any OUAC, INC. concept:			
Have you ever been convicted of a crime (exclude minor traffic offenses) <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, explain:			
At OUAC, INC. a good attendance record is an important part of every associate's overall performance and condition of employment. Do you know of any reason you may not be able to comply with OUAC, INC. attendance policy? <input type="checkbox"/> YES <input type="checkbox"/> NO			
MAY WE CONTACT YOUR CURRENT EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO			

## PLEASE READ THIS STATEMENT CAREFULLY

I hereby affirm that the information given by me on this application for employment is complete and accurate. I understand that any falsification or omission either on this application, or otherwise providing false information to the company will be immediate grounds for dismissal, no matter when the falsification or omission is discovered. I authorize a thorough investigation to be made in connection with this application concerning my credit worthiness, credit standing, and credit capacity, via credit report. I also authorize a thorough investigation as to my character, general reputation, personal characteristics, employment, education, and criminal record. I understand this investigation may include personal interviews with third parties such as family members, business associates, financial sources, friends, neighbors, and others with whom I am acquainted.

It is my understanding that as a prerequisite to consideration for employment, I must agree to submit to any post-employment examinations, physical or other, as the company may lawfully require. The company will pay the reasonable cost of any such examination, which may be required.

If I am hired, I agree that my employment and compensation can be terminated with or without cause, and without notice at any time, at the option of OUAC, INC. or myself. I understand that, unless modified in a written agreement signed by both me and the Manager of Human Resources or President of OUAC, INC., no representative of OUAC, INC. has the authority to make any agreement for employment for a specified time or to make any other agreement contrary to the foregoing.

I have read and affirm as my own the above statements.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date